

## Assessment Council Meeting

November 29, 2018

12:30-1:45, Reference Conference Room, Library

### Minutes

In attendance: Cara Berg (Chair), Amy Ginsburg, Michael Laughlin

- 1) Approve minutes from October meeting
  - a. No quorum; unable to approve
- 2) Update on Research & Scholarship council collaborative charge
  - a. Cara contacted Martin Williams (Research & Scholarship Council) via email about the Assessment Council's charge and potential for assisting with their assessment needs
  - b. Specific charge, *"The charge to the Assessment Council was intended to direct a joint effort by the Assessment and Research and Scholarship Councils to assess efforts to promote research and creative expression on the campus. This could be done by assessing the results of the efforts by the Research and Scholarship Council, a sort of self-study. As an alternative, the assessment might look at initiatives to promote research and creative expression outside of the Research and Scholarship Council"*.
  - c. One suggestion was for Assessment Council to help develop a survey/self-assessment tool for the Explorations (RSCE) Program. Martin expressed interest as assessment of Explorations has never occurred before but personally is unable to commit to anything new, but did suggest him not being involved would make it better. Martin also shared an RSCE survey conducted several years ago that could be updated – regarding the state of RSCE from faculty perspectives (<https://www.wpunj.edu/osp/irb/engaging-a-research-culture>)
  - d. Council will reach back out to R&SC.
- 3) BB course shell/needs assessment survey (2015) discussion
  - a. We decided to work with existing survey data to begin drafting the BB shell before presenting to the faculty senate for feedback.
  - b. Cara will start organizing shell contents and divide workload evenly to all council members.
- 4) Update on Academic Standards collaborative charge: Cara and Richard drafting question to send to Peter Griswold.
- 5) Update on Advisement & Registration collaborative charge
  - a. Suggestion to survey students about advisement and registration experiences
  - b. Given the forthcoming changes in advisement procedures, this may not be the best time to conduct a survey.
  - c. Cara will email Liz, Danielle Lioutaud, Sandy DeYoung, and Reg Ross to elicit feedback on how best to structure purposeful surveys.
- 6) Next Meeting
  - a. December - Cara will send a doodle poll for a brief online meeting.
  - b. January – Scheduled for the 24<sup>th</sup>, but this date may need to be changed.